

EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT
PO BOX 5996
STOCKTON, CA 95205-9998
(209) 639-2270

SEPTEMBER 16, 2024 - MEETING MINUTES

PRESIDENT:	LYNNE ARMANINO
VICE PRESIDENT:	SUSAN TRAMMEL
DIRECTORS:	JESS MILLER
	MARTIN ASBORNO
	STEVE LAGOMARSINO
CAO / CLERK:	MATTHEW DUAIME

President Lynee Armanino called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, September 16, 2024, at 6:04 PM at Station 12, 4010 East Main Street.

ROLL CALL:

Present: Miller (L), Armanino, Asbornio, Trammel, Lagomarsino and Clerk / CAO Duaimie
Absent: None

ADOPTION OF THE AGENDA:

- Action: Vice President Susan Trammel made a motion to adopt the agenda and Director Marty Asbornio seconded the motion and the motion carried.

ADOPTION OF THE BOARD MEETING MINUTES:

- August 19, 2024, Meeting Minutes
- Action: Director Steve Lagomarsino made a motion to adopt the meeting minutes and Director Jess Miller seconded the motion and the motion carried.

STOCKTON FIRE DEPARTMENT

- Fire Chief Rick Edwards
 - See attached monthly report.
 - Gave update Co #12 Communication update.

PUBLIC COMMENTS / REQUESTS:

- None

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FINANCIAL REPORT:

- Financial Statements:
 - Review SJC August 2024 Financials
 - Review August 2024 Expense Summary Report
 - Warrant Review
 - Clerk Invoice
- Disbursements:
 - General Fund 48201 - \$275,313.73
 - COA Reserved Fund 48291 - \$9,750.00
- Vice President Susan Trammel made a motion as presented and Director Marty Asborno seconded the motion, and the motion carried. All members present signed the warrant list.

UNFINISHED BUSINESS:

- Outstanding Weed Abatement Issues (2) Update 1. Main St 2. Section / Drake 3. Stockton East – No Update
- Mailbox Lettering Program – Meeting with Kathy 4th week of October
- SCI Parcel Tax Audit – Presentation Date Pending
- Financial Risk Assessment – Pending
- Audit Process 2023 / 24 All Document Request meet
- Parking @ Co 12 Sealed – Contractor Paid

NEW BUSINESS:

- Insurance Policy Review – Directors spoke about seeking quotes.
- LAFCO MSR – Notification no action currently
- Budget Review – Final Adoption
 - Fire Chief spoke in detail about increases and reasons for. Questions about reserve and future increases were discussed.
 - Action:
The motion was made by Vice President Trammel and seconded by Marty Asborno to adopt the 2024-25 Eastside Rural County Fire PD budget as presented.
 - Unanimous
- Annual Clerk Review
 - Matt Duaiame requests an annual review / evaluation and agrees to design a review document to be agreed upon by the board for further input.
- Annual Clerk Training October – approved cost share with Lincoln.

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LAFCO REPORT:

- No Fire District Action Taken

COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- None

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

- None

Meeting concluded at approximately 18:51

Next Meeting: Oct 21, 2024 @ 6 PM

Matt Duaine, Clerk of the Board / CAO
Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation to participate in the meeting must contact Board Clerk Matt Duaine in writing at the above address during regular business hours at least 120 hours or five days s in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.